

## How to Customise the Delivery Note

*Issue 1: January 2006*

### Objective:

The Delivery Note printed by 'Barcode for Sage Line 50' has been formatted using Crystal Reports. This means, if required, that the report format can be customised to meet your own company's preferred style.

*Crystal Reports is a product of Business Objects. For further information visit <http://www.businessobjects.com>*

This document describes how to copy the supplied Default format into a customised Delivery Note.

### Default Delivery Note

The Default Delivery Note will have been installed to the following location

C:\Program Files\Beacon Link\Barcode For Sage Line 50 Core Server\Barcode Shared\Reports\Default DNote.rpt

This file can be edited using a Crystal Reports report designer.

It is recommended that you take a copy of this file and save into the same Folder.

### Report Sections

The report must contain the following Sections:

Report Header (section 1)	Not used
Page Header (section 2)	Contains Order Number, Delivery Date, and Customer Account details.
Group Header (section 3)	Grouped by Item_Number. This returns a group for each Order Line.
Details (section 4)	Serial_Number. This prints a record of each Serial Number (when required).
Group Footer (section 5)	Not used
Page Footer (section 6)	Contains Delivery Address
Report Footer (section 7)	Contains Notes fields

## Database Connection

Select the Stored Procedure named 'Sage\_Select\_SOP\_DNote'

## Parameters

There is one report parameter, which is the **Order\_Number** that will be printed.

## Changing the Delivery Note used

1. Start Barcode Admin
2. Select **Settings**
3. Select the **Settings** tab.
4. The **D'Note filename** can be changed in the **SOP Settings** box.
5. Press **Save**

The Windows Service '*Barcode For Sage Line 50 Core Server*' that runs on the Server PC must be restarted for this change to take effect.

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